



CONTINUOUS RECRUITMENT
OPEN-COMPETITIVE EXAMINATION
APPLICATIONS ACCEPTED CONTINUOUSLY TESTS HELD PERIODICALLY

Table with 4 columns: Examination No. & Title, Salary Grade, Beginning Salary, Job Rate. Row 1: 20-147 Environmental Engineer, 15, \$44,370, \$56,567

These entry-level positions lead to Salary Grade 20 positions, starting salary \$57,949 after one year of successful State service and proof of successfully passing Part A of the Professional Engineering Licensure examination.

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must have:

- Either 1: a bachelor's or higher-level degree in environmental engineering, civil engineering, chemical engineering, geotechnical engineering, geological engineering, or sanitary engineering;
Or 2: a bachelor's or higher-level degree in engineering supplemented by or including a minimum of one course in FOUR of the following categories totaling at least 12 semester credit hours...

Important: If you are within six months of receiving an acceptable degree, your application can be approved. If your application is approved pending receipt of an acceptable degree, and your name is placed on the eligible list, and you are offered employment, you must submit proof of graduation to the appointing authority before reporting to work.

NOTES:

- 1. You must submit your transcript for evaluation with your application.
2. If you have a bachelor's or higher-level degree in engineering or have passed Part A of the Professional Engineering Licensure examination and have one year of professional sanitary, public health, or environmental engineering experience, you may meet the qualifications for examination No. 20-145 Environmental Engineer 1 and/or No. 20-280 Public Health Engineer 1.
3. Your degree or college credit must have been awarded by a regionally accredited college or university or one recognized by the NYS Education Department...

THE POSITIONS: Environmental Engineer positions exist in the New York State Department of Environmental Conservation at various locations throughout the state. The Environmental Engineer eligible list is also used to fill Public Health Engineer positions throughout the State for the New York State Department of Health.

**SUBJECT OF EXAMINATION:** There will be no written test. If you meet the Minimum Qualifications your **education and experience** will be evaluated against the general background/critical activities of the position. It is essential that you describe your education and experience as completely as possible on the NYS-APP-3 #20-147 form and include a copy of your college transcript(s). Ambiguity, vagueness or omissions will not be decided in your favor. Do NOT send resumes. If you need more space, attach additional 8½" x 11" sheets, following the same format used on the application form. Additional unsolicited information will not be accepted after the last day for filing.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

**Environmental/Public Health:** environmental engineering, geological engineering, geotechnical engineering, or sanitary engineering; **Chemical:** chemical engineering; **Civil:** civil engineering.

Certification of selective list will be determined by the position to be filled.

**Selective Certification of Eligible List:** Successful candidates will be grouped according to the specialization of the engineering degree or coursework.

The NYS Department of Environmental Conservation has an ongoing need for persons qualified for appointment to these positions and will accept applications continuously. Applications will be rated on a periodic basis throughout the year. For further information about this examination, write to the NYS Department of Environmental Conservation at 625 Broadway, Albany, NY 12233-5060, or call (518) 402-9273, or contact the office via email at [dec.sm.personnel@dec.ny.gov](mailto:dec.sm.personnel@dec.ny.gov).

**RETEST POLICY:** Qualified candidates may file as frequently as once a year, but a new application is required each time.

#### HOW TO APPLY:

- Download the examination application NYS-APP-3 #20-147 form at <http://www.cs.ny.gov/announ/applications.cfm>; or
- Email [cs.sm.examinfo@cs.ny.gov](mailto:cs.sm.examinfo@cs.ny.gov) to request form; or NYS-APP-3 #20-147
- Obtain NYS-APP-3 #20-147 form from a State agency or facility personnel/business office; or
- Request NYS-APP-3 #20-147 form by calling the Department of Civil Service in the Albany area at 518-457-2487 or toll free at 1-877-697-5627.

**WHERE TO APPLY:** Mail your completed application to:

- New York State Department of Environmental Conservation, Bureau of Personnel, 625 Broadway, Albany, New York 12233-5060.

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#### INFORMATION FOR CANDIDATES

**NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER:** It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without unlawful discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, domestic violence victim status, genetic predisposition or carrier status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

**ELIGIBILITY FOR EMPLOYMENT:** You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

**REASONABLE ACCOMMODATIONS IN TESTING:** It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487. Outside of the Albany area, call toll free at 1-877-697-5627. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

**NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS:** However, you must be eligible for employment in the United States.

**CONTINUOUS RECRUITMENT/ELIGIBLE LISTS:** Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for one year. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.